CONNECTICUT
Port Authority

Connecticut Port Authority

Request for Qualifications

Installation
of
Shore Power Connections

RFQ No. CPA0026-NLSP-SPP-SPIN

Key Dates:

RFQ Released:	Monday, November 16th, 2026
Deadline for Questions:	Friday, December 4th, 2026: 4:00 PM EDT
Responses to Questions:	Friday, December 18th, 2026: 4:00 PM EDT
RFQ Submission Deadline:	Friday, January 22nd, 2027: 4:00 PM EDT

I. INTRODUCTION

Created in 2014, Connecticut Port Authority ("Authority") is a quasi-public agency of the State of Connecticut ("State") whose primary responsibility is to market and coordinate the development of the State's ports and maritime economy.

The Authority is specifically responsible for (i) coordinating port development, focusing on private and public investments; (ii) pursuing State and federal funds for dredging and other infrastructure improvements and maintain navigability of all ports and harbors; (iii) working with the Department of Economic and Community Development and State, local, and private entities to maximize the ports' and harbors' economic potential; (iv) supporting and enhancing the overall development of maritime commerce and industries; and (v) coordinating the State's maritime policy and serve as the Governor's principal maritime policy advisor.

The Authority is undertaking a project titled New London State Pier Shore Power Project (the "Project") which consists of purchasing mobile shore power equipment, furnishing and installing supporting shore power infrastructure at the New London State Pier (the "NLSP") as more particularly described herein (collectively, the "Work"). This will enable docked marine vessels to connect to the local electric grid to power onboard services instead of running their diesel engines.

This system will reduce diesel emissions by providing power to vessels at berth and decrease health risks and noise pollution for port workers and near-port communities in a non-attainment and disadvantaged area. The Project will further reduce the carbon footprint of port operations and actively and consistently engage stakeholders in the New London community to increase awareness, facilitate public education, and encourage communication on emission reduction initiatives.

As part of the recently completed construction works at the NLSP, shore-to-ship power plug-in capabilities were provided at both berths (Northeast and East). The plug-in at the Northeast berth can support vessel hotel loads (lighting, climate control, ward rooms, kitchen) only, whereas the plug-ins at the East berth can support both hotel and vessel operations (excluding installation main crane) loadings. The Project includes furnishing and installing an additional power vault at the East Berth and procuring and installing a Mobile Cable Management System (CMS) that can connect to the power vault, or to one of the two existing vaults, and supply cabling to the docked vessels. The additional power vault to be installed at the East Berth will allow the mobile unit to serve a wider variety of vessel types and sizes.

The Authority as a pass-through entity as defined by 2 CFR 200.74 entered into a subaward agreement with Orsted Wind Power Environmental LLC ("Orsted") as a subrecipient as defined by 2 CFR 200.92 for Orsted to contribute to the goals and objectives of the Project. In

accordance with the subaward agreement, Orsted shall provide support to the Authority regarding the review and subsequent procurement for the construction services related to the Installation of Shore Power Connections at the New London State Pier.

The Authority engaged with engineering firm Moffatt & Nichol for the provision of services in support of Equipment specifications, Engineering & Design and Installation & Support services for the Mobile CMS. The contract for the manufacture and supply of a Low Voltage Mobile Cable Management System (Type ZPP115) and a High Voltage Cable Management System (Type BFCMS-MRO-H1-B) was awarded to Zinus Power, LLC. The contract for the supply of Long Lead Electrical Equipment was awarded to ABB. Inc. Marine and Ports.

II. SCOPE OF SERVICES

The Authority seeks qualifications from firms ("Respondent(s)") interested in performing the civil construction as well as the electrical installation and integration works associated with the development of a new shore power system.

Overall Project Information:
A Shore Power System (SPS) is a complete electrical power supply system that provides utility or facility-sourced electrical power to a berthed vessel to allow shutdown of onboard generators while at berth

The SPS includes all equipment and components required to safely receive, transform (if required), protect, monitor, and deliver electrical power from the utility or facility distribution system to the Shore Power Outlet (SPO).

The SPOs will be mounted on pads at an elevation of +13 ft NAVD88, with the deck height of East Berth being +9 ft NAVD88.

The project also includes the procurement and connection of two mobile CMS units that will be used to facilitate the cable connection from both the existing southern and proposed northern low and high-voltage SPO stations to a berthed vessel.

Scope of Services to be Procured:
Through this RFQ, the Authority is seeking to identify qualified Respondents capable of performing the civil construction and electrical installation and integration scope required to implement the Shore Power System.

The anticipated scope includes:

- Civil construction scope covering, among other things; trenching, conduit runs, and concrete works.
- Electrical installation and integration, including the installation and connection of low-voltage and medium/high-voltage electrical equipment.

Respondents may have a primary specialization in either civil construction or electrical installation and are encouraged to demonstrate their qualifications in their respective areas of expertise, as well as their overall plan to complete all parts of the scope.

The Authority intends to issue a Request for Proposals for these services with a supporting engineered design package in the second quarter of 2027.

III. CONTRACTOR QUALIFICATIONS

The Respondent should have knowledge of supporting governmental or public-sector projects. Preferred qualifications include experience or significant knowledge of shore-to-ship power (or other comparable infrastructure) and familiarity with Build America Buy America (BABA) requirements and compliance.

IV. STATEMENT OF QUALIFICATION CONTENT

Statement of Qualification (SOQ) should be clear and thorough, but concise, and include any information and materials requested in this RFQ. SOQs must, at a minimum, include the following information in the order in which it is requested in this section:

A. Respondent Profile

1. The SOQ must contain the official name, address and phone number of the Respondent, the principal contact person for the SOQ, and the name and signature of the person (or persons) authorized to execute contracts.
2. Respondent will provide a general overview of itself, including history, office locations, and total number of professional and support staff.
3. Respondent will provide evidence of experience, capability, and references to deliver services similar in magnitude and scope.
4. Describe any material assignments or relationships (including employment relationships) that the Respondent or any employee has with any entity, state or local government, or other person or entity that may constitute or create the appearance of a conflict of interest. Discuss any measures Respondent has taken or will take to resolve any possible conflicts of interest.
5. Soundness of legal standing with regard to other projects: (i.e. record of complying with Contracts including number and nature of contract breaches, defaults and terminations, compliance with performance guarantees, and imposition of liquidated damages or fines);
6. Similar Engagements with Other Quasi-Public Agencies: List the most significant engagements performed in the last five years that are similar to the engagement described in this RFQ.

B. Experience and Technical Competence

The Respondent should provide experience and technical competence examples involving one or more of the following:

1. Experience managing similar civil and/or electrical projects of this magnitude
2. Experience with marine terminals, port, and/or shore power infrastructure projects.
3. Experience with Build America Buy America (BABA) compliant projects
4. Experience acquiring local permits for the performance of construction work (federal and state permits are Owner responsibility)

C. Capacity and Capability to Perform the Work

The Respondent should demonstrate its capacity and capability to perform the anticipated scope of work, including but not limited to the following:

1. Demonstrated electrical safety program and safety performance record.
2. Demonstrated record of delivering projects on schedule and on budget.
3. Access to qualified union electricians, equipment operators, laborers, and other trades as required.

D. Past Performance and Project Experience

1. The contractor should provide examples of completed projects involving one or more of the following:
   a. Ports and marine terminals.
   b. Low and Medium/High-voltage electrical equipment & distribution.
   c. Waterfront civil infrastructure construction.
2. References from ports, utilities, governmental agencies, maritime authorities, industrial facilities, or major infrastructure owners.

V. DECLARATIONS AND REQUIRED FORMS

1. Identify any circumstance involving the Respondent that could materially affect the viability of its SOQ, its ability to perform the services, its operations, or its financial stability, or that could harm or subject the Authority to public scrutiny if the Authority contracts with the Respondent.

2. Complete and submit the following forms:

   - **OPM Form 1 – Campaign Contribution Certification**
   - **Notice to Executive Branch State Contractors and Prospective State Contractors of Campaign Contribution and Solicitation Limitations**
   - **The Authority's Vendor Form (VIF-v4) and W-9 Form**
   - **CHRO Employment Information Form**
   - The appropriate **Nondiscrimination Certification**

- **Notice Concerning Contract Compliance Responsibilities**
- **Iran Certification (See Exhibit A)**

  Exhibit A attached hereto to this RFQ (incorporated into and made part of this RFQ)
- **Debarment or Suspension Certification**

  Exhibit B attached hereto to this RFQ (incorporated into and made part of this RFQ)
- **Anti-Lobbying Certification**

  Exhibit C attached hereto to this RFQ (incorporated into and made part of this RFQ)

VI. RFQ GUIDELINES

A. Inquiries

Official Authority Contact: The Authority's contact person for the purpose of this RFQ is:

Jill Dowling-Moreno
Office Manager
Connecticut Port Authority
455 Boston Post Road, Suite 204
Old Saybrook, CT 06475
860-577-5174
info@ctportauthority.com

Any and all communications or contacts with the Authority regarding this RFQ must be limited to and directed in writing to the Official Authority Contact via email. Any violation of this requirement by Respondents or their representatives will result in disqualification.

Inquiry Procedures: All questions regarding this RFQ and submission requirements must be directed by e-mail to the Official Authority Contact by 4:00 PM (EDT) on Friday, December 4th, 2026. Respondents are required to limit their contact regarding this RFQ to the person named herein. Please include this reference in the Subject line of the email "RFQ No. CPA0026-NLSP-SPP-SPIN-Questions".

Written responses to all questions received will be posted to the Authority website www.ctportauthority.com by 4:00 PM (EDT) on Friday, December 18th, 2026.

B. Submission of Statement of Qualifications

Respondents shall submit one (1) electronic copy of their SOQ, sent via email to the Official Authority Contact at info@ctportauthority.com by 4:00 PM (EDT) on Friday, January 22nd, 2027. Please include this reference in the Subject line of the email "RFQ No. CPA0026-NLSP-SPP-SPIN-SOQ".

C. Submission Requirements:

The following material is required for a Respondent to be considered:

1. A Title Page that must show the RFQ title; the Respondent's name; the name, address, and telephone number of a contact person; and the date of the SOQ.
2. Table of Contents
3. A signed Letter of Transmittal briefly stating the Respondent's understanding of the scope of Work to be done and a statement why the Respondent believes itself to be best qualified to perform the engagement.
4. Service Proposal
5. Declarations and Required Forms

D. Minimum Submission Requirements: At a minimum, SOQs must: (1) be submitted before the deadline; (2) satisfy the SOQ requirements; (3) follow the required format; (4) be complete; (5) include all required forms; and (6) be signed by an authorized person. The Authority, at its sole discretion, may disqualify any SOQ that fails to meet the minimum submission requirements.

E. Revisions to the RFQ: Only written modifications to this RFQ issued in the form of one or more addenda will be considered to be alterations to this RFQ. Oral comments are not binding. An Addendum may be issued by Authority for any revisions, modifications, clarifications or alterations to this RFQ. Any such Addendums shall be posted to the Authority's website. It is the responsibility of potential Respondents to keep track of postings on the Authority's website regarding this solicitation.

F. Errors: If any Respondent discovers an error after submitting its SOQ, but prior to the RFQ's deadline, the Respondent may request that the SOQ be withdrawn. This request must be submitted in writing to the Authority and signed by an authorized representative of the Respondent. If the request is approved, the Respondent may submit a revised SOQ as long as it is received prior to the RFQs Deadline.

G. Technicalities: The Authority may waive any technicalities or non-material deficiencies in a SOQ and seek clarification from any or all Respondents for the purpose of clarifying any terms contained within the SOQs.

VII. REVIEW COMMITTEE

A Review Committee will evaluate SOQs submitted in response to this RFQ. The Review Committee shall evaluate all SOQs that meet the Minimum Submission Requirements. SOQs not meeting the minimum submission requirements will not be reviewed. As part of its

evaluation process, the Review Committee, at its sole discretion, may contact one or more Respondents to request more information regarding its SOQ.

VIII. TIMELINE

The following timeline, up to and including the deadline for submitting SOQs, shall be changed only by written amendment to this RFQ. The RFQ will remain open for at least thirty (30) days after it is released.

- Monday, November 16th, 2026 — RFQ Released
- 4:00 PM EDT, Friday, December 4th, 2026 — Deadline for Questions
- 4:00 PM EDT, Friday, December 18th, 2026 — Responses to Questions
- 4:00 PM EDT, Friday, January 22nd, 2027 — RFQ Submission Deadline

IX. SUBCONTRACTING OR ASSIGNMENT

In the event a Respondent proposes to subcontract some or all of the Work to be performed described in this RFQ, it shall state so in its SOQ and attach for approval a list of said subcontractors and an itemization of the services to be furnished by them. Nothing contained in this RFQ or the Agreement shall be construed as creating any contractual relationship between any subcontractor and the Authority. The Agreement may not be subcontracted or assigned by the selected Respondent, in whole or in part, to any subcontractor or other entity without the prior written consent of the Authority. Such consent, if granted, shall not relieve the selected Respondent of its responsibilities under the Agreement, except as otherwise expressly provided therein. The selected Respondent agrees and warrants that it will incorporate all of the terms and conditions of the Agreement, including, but not limited to, all of its exhibits and addenda, in its subcontract agreements, if any, and that any subcontractor will be subject to the same terms and conditions as the selected Respondent and that it will be bound to the selected Respondent in the same way and manner that the selected Respondent is bound to the Authority. The selected Respondent shall be fully and solely responsible for the performance, HSE compliance, and payments to any subcontractors.

X. CONDITIONS

Any Respondent must be willing to, and affirmatively certify to, adhere to the following conditions in its SOQ:

1. **Acceptances or Rejection by the Authority:** The Authority, in its sole and absolute discretion, reserves the following rights (without limitation of waiver):
    a. To reject any or all SOQs.
    b. To conduct investigations or request further information relating to the qualifications of any or all the Respondents.

c. To supplement, amend or cancel this RFQ without notice or substitution of another such request at any time.

2. **Ownership of SOQs:** All materials submitted in connection with any SOQ are considered public information with the exception of information properly excluded pursuant to Conn. General Statutes §1-210(b) and applicable law. Following the execution of one or more contracts in connection with this RFQ, SOQs will be available for review upon request. All SOQs in response to this RFQ will be the sole property of the Authority and subject to the provisions of Connecticut's Freedom of Information Act, CGS §1-200 et seq.

3. **Ownership of Subsequent Products:** Any product, whether acceptable or unacceptable, developed under the Agreement, or any other contract awarded as a result of that Agreement or this RFQ will be the sole property of the Authority unless stated otherwise in the Agreement or other contract and subject to the provisions of Connecticut's Freedom of Information Act, CGS §1-200 et seq.

4. **Oral Agreements:** No contract, unless it shall be in writing, executed by an authorized representative of the Authority following the obtaining of all necessary approvals and in accordance with all applicable law, shall be binding on the Authority. No oral agreement or arrangement made with the Authority or any Authority member shall be binding on the Authority.

5. **Rejection for Default or Misrepresentation:** The Authority reserves the right to reject any SOQ if any Respondent or any proposed subcontractor was or is in breach of any contract entered into with the Authority, or for any misrepresentation made to the Authority.

6. **State's Clerical Errors in Awards:** The Authority reserves the right to correct inaccurate awards resulting from its clerical errors.

7. **Presentation of Supporting Evidence:** Any Respondent, if requested, must be prepared to present evidence of experience, ability, service capacity, and financial standing.

8. **Changes to SOQ:** Except as otherwise permitted by the Authority, no additions or changes to a SOQ will be allowed after submittal to the Authority under the terms of this RFQ.

9. **Collusion:** By responding, the Respondent implicitly states that its SOQ is not made in connection with any other Respondent submitting a separate SOQ to this RFQ, and is in all respects fair and without collusion or fraud. It is further implied that the Respondent did not participate in the RFQ development process, had no knowledge of the specific contents of the RFQ prior to its issuance, and that no member of the Authority participated directly or indirectly in the Respondent's SOQ preparation.

10. **EEO-4 Form:** The SOQ shall include a copy of the company's latest EEO-4 report as well as a copy the Respondent's equal employment policy statement.

11. **Debarment or Suspension**: Pursuant to 2 CFR Parts 180 and 1532, the Respondent shall execute and deliver a sworn statement, in the form attached hereto as **Exhibit C**, that the Respondent has not been debarred or suspended or otherwise excluded from or ineligible for participation in any Federal assistance program and that it is not listed on the government-wide exclusions in the System for Award Management (SAM) list of parties excluded from federal procurement or non-procurement programs.

12. **Anti-Lobbying**: Pursuant to 40 CFR Part 34 and 31 U.S.C. 1352, the Respondent shall execute and deliver a sworn statement, in the form attached hereto as **Exhibit D**, that the Respondent will not use any funds under the Agreement to pay any person or organization for influencing an officer or employee of any agency, a member, officer or employee of Congress in connection with the EPA Grant Agreement.

Connecticut Port Authority
455 Boston Post Road Suite 204 I Old Saybrook, CT 06475 I P: 860-577-5174 I CTPortAuthority.com

EXHIBIT A

IRAN CERTIFICATION

INSTRUCTIONS:
Sign and date the form, under oath, in the presence of a Commissioner of the Superior Court or Notary Public. Submit the completed form to the awarding State agency at the time of submission of your bid or Proposal (if no bid or Proposal– submit this completed form with the earliest submittal of any document to the state or quasi-public agency prior to the execution of the contract), and if there is a change in the information contained in the most recently filed certification, such person shall submit an updated certification either (i) not later than thirty (30) days after the effective date of such change or (ii) upon the submittal of any new bid or Proposal for a contract, whichever is earlier.

Check One:

□ Initial Certification

□ Updated Certification because of change of information contained in the most recently filed certification

IRAN CERTIFICATION:

I certify that the entity has not made a direct investment of twenty million dollars or more in the energy sector of Iran on or after October 1, 2013, as described in Section 202 of the Comprehensive Iran Sanctions, Accountability and Divestment Act of 2010, and has not increased or renewed such investment on or after said date. The entity makes a good faith effort to determine whether it has made such an investment described above, and if the entity makes such good faith effort it shall not be subject to the penalties of false statement pursuant to section 4-252a of the Connecticut General Statutes. A "good faith effort" for purposes of this certification includes a determination that the entity is not on the list of persons who engage in certain investment activities in Iran created by the Department of General Services of the State of California pursuant to Division 2, Chapter 2.7 of the California Public Contract Code. Nothing in this certification shall be construed to impair the ability of the Authority to pursue a breach of contract action for any violation.

Sworn as true to the best of my knowledge and belief, subject to the penalties of false statement.

_____ _____

Printed Entity Name Printed Name of Authorized Official

_____

Signature of Authorized Official

Subscribed and acknowledged before me this _____ day of _____, 20_____.

_____

Commissioner of the Superior Court (or Notary Public)

_____ My Commission Expires

Connecticut Port Authority
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EXHIBIT B

DEBARMENT OR SUSPENSION CERTIFICATION

INSTRUCTIONS:
Sign and date the form, under oath, in the presence of a Commissioner of the Superior Court or Notary Public. Submit the completed form to the awarding State agency at the time of submission of your bid or Proposal (if no bid or Proposal– submit this completed form with the earliest submittal of any document to the state or quasi-public agency prior to the execution of the contract), and if there is a change in the information contained in the most recently filed certification, such person shall submit an updated certification either (i) not later than thirty (30) days after the effective date of such change or (ii) upon the submittal of any new bid or Proposal for a contract, whichever is earlier.

Check One:

□ Initial Certification

□ Updated Certification because of change of information contained in the most recently filed certification

DEBARMENT OR SUSPENSION CERTIFICATION:

I certify that the entity, pursuant to 2 CFR Parts 180 and 1532, has not been debarred or suspended or otherwise excluded from or ineligible for participation in any Federal assistance program and that it is not listed on the government-wide exclusions in the SAM list of parties excluded from federal procurement or non-procurement programs. Nothing in this certification shall be construed to impair the ability of the Authority to pursue a breach of contract action for any violation.

Sworn as true to the best of my knowledge and belief, subject to the penalties of false statement.

_____ _____

Printed Entity Name Printed Name of Authorized Official

_____

Signature of Authorized Official

Subscribed and acknowledged before me this _____ day of _____, 20_____.

_____

Commissioner of the Superior Court (or Notary Public)

_____ My Commission Expires

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EXHIBIT C

ANTI-LOBBYING CERTIFICATION

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents of all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, United States Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Organization: _____

Street address: _____

City, State, Zip: _____

_____
CERTIFIED BY: (type or print)

_____
TITLE:

_____ _____
(signature) (date)

Connecticut Port Authority
455 Boston Post Road Suite 204 I Old Saybrook, CT 06475 I P: 860-577-5174 I CTPortAuthority.com

Approved by OMB

0348-0046

Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

(See reverse for public burden disclosure)

1. Type of Federal Action: a. contract ____ b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	**2. Status of Federal Action:** a. bid/offer/application _____ b. initial award c. post-award	**3. Report Type:** a. initial filing _____ b. material change **For material change only:** Year _____ quarter _____ Date of last report_____
4. Name and Address of Reporting Entity: ____ Prime _____ Subawardee Tier_____, if Known: **Congressional District, if known:**	**5. If Reporting Entity in No. 4 is Subawardee,** Enter Name and Address of Prime: **Congressional District, if known:**	
6. Federal Department/Agency:	**7. Federal Program Name/Description:** CFDA Number, *if applicable*: _____	
8. Federal Action Number, *if known:*	**9. Award Amount,** *if known:* **$**	
10. a. Name and Address of Lobbying Registrant *(if individual, last name, first name, MI):*	**b. Individuals Performing Services** *(including address if different from No. 10a)* *(last name, first name, MI):*	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.	**Signature:** _____ **Print Name:**_____ **Title:**_____ **Telephone No.:** _____ **Date:** _____	
Federal Use Only	**Authorized for Local Reproduction** **Standard Form - LLL (Rev. 7-97)**	

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.

2. Identify the status of the covered Federal action.

3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.

4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.

5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.

6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.

7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.

8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitations for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Included prefixes, e.g., "RFP-DE-90-001."

9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.

10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

    (b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).

11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget,
Paperwork Reduction Project (0348-0046), Washington, DC 20503