CONNECTICUT
Port Authority

NOTICE OF
REGULAR MEETING OF
CONNECTICUT PORT AUTHORITY
HUMAN RESOURCES COMMITTEE

Date: Tuesday, October 20, 2026
Time: 11:00 AM

Location: Connecticut Port Authority
455 Boston Post Road, Suite 204
Old Saybrook, CT 06475

Zoom link was provided.

**Please Note: In addition to the minutes below, an audio recording of this meeting can be found on the Authority's website at https://ctportauthority.com/governance/*

Committee Attendance

HR Committee: Co-Chair John Johnson; Co-Chair Gaffney Feskoe; David Pohorylo; Felix Reyes; Kristin Urbach; Grant Westerson; Paul Whitescarver

CPA Staff: Michael O'Connor; Jill Dowling-Moreno; Fayola Haynes

DRAFT MINUTES

1. **Call to Order**

   Co-Chair John Johnson called the meeting to order at 10:59am.

2. **Approval of July 21, 2026 Human Resources Committee Meeting Minutes**

   Motion by Grant Westerson, seconded by Gaffney Feskoe. So, VOTED with NO opposed and NO abstentions.

3. **Public Comment**

   None

4. **Quarterly Personnel Status Report to the Office of Fiscal Analysis (OFA)**

   (Begins at 1:35 of the audio recording)

   Michael O'Connor noted that the Quarterly Personnel Status Report is consistent with staffing levels of 5.5 employees for the period ended September 30, 2026.

5. **Staffing Update**

DRAFT

(Begins at 2:28 of the audio recording)

(a) Schedule of Positions and Total Staffing Levels FY 2027

Michael O'Connor noted that the Committee was provided with two versions of the Schedule of Positions and Total Staffing Levels for FY 2027, and that the only changes included are approximate 5% increases to the salary ranges. There was brief discussion regarding whether the percentage is standard for the state and how these ranges would be applied. John Johnson asked if the review of salary ranges is annual and Fayola Haynes confirmed it is annual.

Motion to approve the Schedule of Positions and Total Staffing Levels for FY 2027 made by Paul Whitescarver, seconded by Kristin Urbach. So, VOTED with NO opposed and NO abstentions.

Michael O'Connor thanked the committee for their support. He noted two positions included on the schedule that are not currently filled: Maritime Development Manager and Project Manager. He noted the potential need for those or other positions in the coming year if there were to be movement on a project for Pier 7 or other items such as dredging coordination throughout the state, continuation of the Small Harbor Improvement Projects Program (SHIPP) grant and establishment of a CT Maritime Capital Investment Fund.

John Johnson asked about requested funds and Michael O'Connor provided additional details for what the Authority will be looking for in regard to SHIPP. Michael O'Connor noted coordination with the legislature for a State Bond Commission meeting agenda item for SHIPP funding for their December meeting. There was additional discussion regarding timing and permitting for projects for municipalities and businesses.

John Johnson asked about the status of the Pier 7 rehabilitation project and Michael O'Connor noted continued communication with CT-DEEP. There was additional discussion regarding costs and project options. Kristin Urbach noted the upcoming tour and invitation to the Board to visit her at IYRS Maritime Leadership Institute.

6. **Adjournment**

(Begins at 16:49 of the audio recording)

Motion to adjourn made by Grant Westerson, seconded by Gaffney Feskoe. So, VOTED.

Meeting adjourned at 11:16am.