



CONNECTICUT
Port Authority

NOTICE OF
SPECIAL MEETING OF
CONNECTICUT PORT AUTHORITY
BOARD OF DIRECTORS

May 8, 2025
10:00 AM

Location: VIRTUAL

Zoom link was provided.

**Please Note: In addition to the minutes below, an audio recording of this meeting can be found on the Authority's website at <https://ctportauthority.com/governance/>*

Board Attendance

Chair Paul Whitescarver; Vice-Chair Grant Westerson; Gaffney Feskoe; John Johnson; Brian Thompson; Kristin Urbach; Kimberly Lesay; Tom Patton; Paul Hinsch; Dave Pohorylo; Doug Dalena; Paul O. Robertson; Felix Reyes

Absent: Tom Gill; David Kooris; Kaelie Moran

CPA Staff/Other: Michael O'Connor; Fayola Haynes; Laurie Epler; Jill Dowling-Moreno

DRAFT MINUTES

1. Call to Order

Chairman of the Board Paul Whitescarver called the meeting to order at 10:01 am.

2. Public Comment

None

3. Request for Proposals (RFP) for Engineering Services

Hear and act on a request to authorize the Executive Director to negotiate and enter into an agreement for Engineering Services.

(Begins at 2:00 of the audio recording)

Connecticut Port Authority ("Authority") Executive Director Michael O'Connor provided an update regarding the Authority's federal grant through the Environmental Protection Agency's ("EPA") Clean Ports Program to install shore power at New London State Pier. He noted that the project is funded by a \$5.3M grant which is active and that the Authority's share is \$600K. He noted that

Ørsted has been subcontracted to manage the development and installation of the project. He noted that a Request for Proposals (“RFP”) for Engineering Services for the project was issued for design services and with a focus on identifying the procurement specs for long-lead components. He noted that he participated with Ørsted and Enstructure on the selection committee which reviewed the submittals and ranked them based on the criteria established in the RFP, with the top-ranked firm participating in an interview. He noted that the committee finalized its recommendation and that he is requesting Board approval to enter into an agreement with Moffatt & Nichol for engineering services for the project. He noted that their experience and rates of pay meets the needs of the project and noted their knowledge of pier construction as they were the engineer of record for the conversion project and committed to meeting the work, scope and schedule requirements of the contract.

John Johnson asked about the amount for the bid and anticipated start date. Michael O’Connor noted that it would be based on the time spent on the project and that the rates of pay were appropriate and aligned with another bidder, while the rates provided by a third bidder were quite high. He noted that it is anticipated that cost for the project engineering services and installation work would be in the \$250-300K range. He noted that it is anticipated they would start once they are engaged and then work would proceed for procurement specs for the long-lead parts.

Gaffney Feskoe asked if there is an anticipated date for final completion of the project. Michael O’Connor noted that the project could go until calendar year 2027 depending on how long it takes to get the equipment and working around operations schedule at State Pier. Gaffney Feskoe asked if the component parts are coming from overseas and if they are subject to tariffs or if they are manufactured here. Michael O’Connor noted the need for the components to be BABA (Build America, Buy America) compliant and that depending on area activity and discussions with EPA grant oversight, there could be a waiver depending on parts availability.

Tom Patton asked if this portion of the project cost for engineering services is the full obligation of the Authority. Michael O’Connor noted that the grant is active and that the Authority is able to draw down on it and will be reimbursed for these project costs. For the Authority’s \$600K share of the project cost, Finance Director Fayola Haynes noted that \$300K is allocated for equipment and \$300K for construction. Michael O’Connor noted that the biggest risk at this point is if parts become cost prohibitive, the Authority would seek guidance from the EPA.

John Johnson asked if the ships would pay for consumption and if meters would be installed. Michael O’Connor noted that was correct.

Paul Whitescarver entertained a motion for a request to authorize the Executive Director to negotiate and enter into an agreement for engineering services.

Motion by Tom Patton, seconded by John Johnson. So, VOTED with NO opposed and NO abstentions.

4. **Finance Committee Update**

(Begins at 8:38 of the audio recording)

(a) FY 2025 Q3 Office of Fiscal Analysis (OFA) Report

Hear and act on a request to authorize submission of the FY 2025 Q3 quarterly financial report to the Office of Fiscal Analysis.

Fayola Haynes provided an update regarding the Quarterly Report to the Office of Fiscal Analysis for the quarter ended March 31, 2025 as presented at the last Finance Committee meeting on April 15, 2025. Finance Committee Co-Chair Tom Patton noted that the Finance Committee went through it in detail along with the other financials and recommends that the Board authorize the filing. Paul Whitescarver noted that Board members received the report via email and entertained a motion to approve the FY 2025 Quarter 3 Office of Fiscal Analysis Report.

Motion by Grant Westerson, seconded by Doug Dalena. So, VOTED with NO opposed and NO abstentions.

5. **Adjournment**

(Begins at 10:52 of the audio recording)

Motion to adjourn made by Kristin Urbach, seconded by Doug Dalena. Meeting adjourned at 10:11am.

Paul Whitescarver thanked the Board for their time and noted that the next Board meeting is scheduled for May 20, 2025.