



NOTICE OF
SPECIAL MEETING OF
CONNECTICUT PORT AUTHORITY
BOARD OF DIRECTORS

**Tuesday, September 17, 2024
11:00 AM**

Location: VIRTUAL

Zoom link was provided

**Please Note: In addition to the minutes below, an audio recording of this meeting can be found on the Authority's website at <https://ctportauthority.com/governance/>*

Board Attendance

Chair Paul Whitescarver; David Kooris; Vice-Chair Grant Westerson; Brian Thompson; Doug Dalena; Paul Hinsch; Tom Patton; Tom Gill; Chuck Roman; Gaffney Feskoe; John Johnson; Paul O. Robertson; Felix Reyes (joined at 11:03am); Kristin Urbach (joined at 11:04am)

Absent: Dave Pohorylo; Mayor Justin Elicker

CPA Staff/Other: Fayola Haynes; Eric Dussault; Jill Dowling-Moreno

DRAFT MINUTES

1. Call to Order

Chair Paul Whitescarver called the meeting to order at 11:01am. He noted that there are no minutes to approve since this is a Special Board Meeting, and that the minutes from today's meeting will be on the Agenda for the next Regular Board Meeting in October.

2. Public Comment

None

3. Finance Committee Report

(Begins at 2:45 of the audio recording)

David Kooris provided an update from the morning's Finance Committee Meeting. He noted that all is in order with the Authority's financials for the first two months of the fiscal year.

4. **Executive Director Search Committee Update**

(Begins at 3:19 of the audio recording)

John Johnson provided an update regarding the recruitment for a new Executive Director. He noted that a second interview was held with a candidate, and that an upcoming interview may be held with another potential candidate. Paul Whitescarver noted that he will follow-up with the search firm that is assisting with the recruitment.

5. **Connecticut Port Authority By-Laws Update**

(Begins at 5:08 of the audio recording)

Paul Whitescarver noted the need for amended By-Laws in the absence of an Executive Director to make sure the Authority has the appropriate number of signatures for checks and contracts. He noted that the amended By-Laws have been vetted by the Authority's counsel, Robinson & Cole.

Consideration and approval of a resolution authorizing revisions to the By-Laws of Connecticut Port Authority ("Authority"), including revising (i) the name "The Connecticut Port Authority" to "Connecticut Port Authority", (ii) signatory authority of officers, (iii) compliance with Title 46a of the Connecticut General Statutes, as amended from time to time (the "CGS") such other matters as set forth in the attached revised By-Laws of the Authority.

RESOLVED, that the following amendments are hereby authorized to the Authority's By-Laws: (1) clarification of the name of the Authority to the "Connecticut Port Authority" in compliance with Chapter 264a of the CGS, (2) signatory authority of officers, (3) compliance with Title 46a of the CGS, and (4) such other matters as set forth in the attached revised By-Laws of the Authority.

Motion by Grant Westerson, seconded by Doug Dalena. So, VOTED with NO opposed and NO abstentions.

John Johnson noted the attendance requirements stated in the By-Laws and the importance of Board Meeting attendance.

6. **Old Business**

None

7. **Adjournment**

(Begins at 9:33 of the audio recording)

Motion by Grant Westerson, seconded by John Johnson. Meeting adjourned at 11:11am.