



NOTICE OF
SPECIAL MEETING OF THE
CONNECTICUT PORT AUTHORITY
BOARD OF DIRECTORS

**Tuesday, March 19, 2024
12:00 p.m.**

**Location: VIRTUAL
Zoom link was provided**

**Please Note: In addition to the minutes below, an audio recording of this meeting can be found on the Authority's website at <https://ctportauthority.com/governance/>*

Board Attendance

Chair David Kooris; Grant Westerson; Tom Patton; Gaffney Feskoe; Brian Thompson; Doug Dalena; Paul O. Robertson; Paul Hinsch; John Johnson (joined at 12:06pm); Felix Reyes (joined at 12:12pm)

Absent: Thomas Gill; Charles Roman; Mayor Justin Elicker; Paul Whitescarver; David Pohorylo

CPA Staff/Other: Ulysses Hammond; Fayola Haynes; Jill Dowling-Moreno; Marlin Peterson (AECOM)

MINUTES

1. Call to Order

Chair Kooris called the meeting to order at 12:03pm. He noted that the April date for the Regular Meeting will not work and will be cancelled. Today's Special Meeting is a substitution for the April meeting. He noted that there are no minutes for approval, since this is a Special Meeting and that the approval of the minutes from the February meeting will be included on the next Regular Meeting Agenda.

2. Public Comment

(Begins at 2:09 of the audio recording)

3. Finance Committee Report

(Begins at 7:03 of the audio recording)

Chair Kooris provided a brief update from today's Finance Committee Meeting at 10am. Chair Kooris also noted that the proposed budget modifications that were unanimously approved by the Finance Committee are net neutral with no change to the overall budget.

(a) FY 2024 Budget Modifications

(Begins at 8:33 of the audio recording)

Consideration and approval of a resolution authorizing the acceptance and adoption of the FY 2024 Annual Operating Budget Modifications.

RESOLVED, that in accordance with Section IV of the Authority's Operating Procedures, in order to prevent any line item of the Authority's Annual Operating Budget from containing, or being projected to contain a deficit, the Board hereby accepts the following modifications to the Fiscal Year 2024 budget, as recommended by the Finance Committee at its March 19, 2024 Regular Meeting.

Account #	Account Name	Current Budget	Revised Budget	Proposed Change
50100	Salaries	\$501,845.00	\$426,845.00	(\$75,000.00)
50300	Fringe Benefits	\$390,095.00	\$330,095.00	(\$60,000.00)
51300	Contractual Services: Communication/Outreach/Sponsorship	\$100,000.00	\$150,000.00	\$50,000.00
51403	Contractual Services: Consultant Professional Service	\$80,000.00	\$120,000.00	\$40,000.00
52204	Administrative & General: Travel-Board Members	\$1,500.00	\$5,000.00	\$3,500.00
52205	Administrative & General: General Operations-Other	\$1,000.00	\$7,500.00	\$6,500.00
52601	Utilities-New London State Pier	\$20,000.00	\$10,000.00	(\$10,000.00)
52652	Administrative & General: Insurance Liability	\$25,000.00	\$70,000.00	\$45,000.00
Net change in FY 2024 Budget				\$0.00
Surplus of Revenue & Expenditure net of Fixed Asset: FY 2024				\$814,616.00
Proposed adjustments to FY 2024 Budget				\$0.00
Revised surplus of Revenue & Expenditure net of Fixed Asset: FY 2024				\$814,616.00

Motion by Tom Patton, seconded by Gaffney Feskoe. So, VOTED with NO opposed and NO abstentions.

4. Human Resources Committee Report

(Begins at 10:35 of the audio recording)

(a) Maritime Development Manager

Co-Chair Brian Thompson provided an update from today's Human Resources Committee meeting at 11am. He provided an overview of the discussion of the Maritime Development Manager position and the needs for updates to the position description to focus on items including infrastructure management, dredging activities, SHIPP grants and Pilot Commission support. He noted that the plan is to engage a maritime search firm to assist in the recruitment for this position. There was discussion about the potential need to increase the salary range for the position.

5. Executive Director's Report

(Begins at 14:05 of the audio recording)

Ulysses Hammond provided updates since the last meeting in February, which included the following: SHIPP Round 4, Maritime Development Manager position, CT Pilot Commission, Fort Trumbull Pier Rehabilitation Project, Project Management Plan for the State Dredging Study,

Quarterly Report to the Transportation Committee, New Haven Port Authority, Gateway Terminal, and Community Outreach.

6. Deepwater Ports Update

(Begins at 20:38 of the audio recording)

(a) New Haven Port Authority Master Plan Grant Funding Transfer

(Begins at 20:38 of the audio recording)

Ulysses Hammond noted this item is a follow-up to the presentation by Sally Kruse at the February Board meeting, and is being provided as a status update to the Board that the Authority continues to work with the New Haven Port Authority on the pass-through of funding that was approved by the State Bond Commission. He noted that the agreement will be provided to the Board for their consideration.

(b) Gateway Terminal Port Infrastructure Development Program (PIDP) Grant Proposal

(Begins at 21:24 of the audio recording)

Ulysses Hammond noted this item is a follow-up to the discussion at the February Board meeting, and is being provided as a status update to the Board that the Authority is continuing to work with Gateway Terminal on their PIDP grant application to U.S. DOT, where the Authority is serving as the non-federal sponsor. He noted that the requested scope of work and agreement will be provided to the Board for their consideration.

7. State Pier Update

(Begins at 22:25 of the audio recording)

Ulysses Hammond noted the progress made in the last few weeks, including the completion of dredging and pile-driving. He noted the announcement from the Governor of NY regarding the completion of South Fork Wind and the role that New London and the workers at State Pier played in the staging and assembly of the wind turbines for the project.

Marlin Peterson from AECOM, Construction Administrator for the project at New London State Pier provided further details on the status of construction items at State Pier. Items of note were the energizing of the terminal last month, completion of dredging and pile-driving, and completion of work in the vicinity of South Wall. He noted the work that is expected to be completed in the upcoming weeks, and provided an overview of contractor demobilization.

Chair Kooris noted the continued turnover of the site to operations for use by Orsted and Eversource. Ulysses Hammond noted that operations at the site began April 22, 2023.

(a) GMP Amendment 11

(Begins at 33:29 of the audio recording)

Marlin Peterson provided an introduction and overview of Amendment No. 11. He noted that the Board packet contained information regarding the five (5) construction work changes, including the price and purpose for each. The total is \$1.59M for the five items, funded out of the CPA contingency that was established last summer. Two of the three allowances remain for South Wall and Toe Wall and will be included in a final amendment.

Chair Kooris provided further details regarding the contingency after further discussion and questions by the Board.

Consideration and approval of a resolution authorizing the Interim Executive Director to negotiate and enter into an Eleventh Amendment to that certain Construction Manager-at-Risk Agreement with Kiewit Infrastructure Co.

RESOLVED, that the Eleventh Amendment to Construction Management at Risk Contract by and between the Authority and Kiewit Infrastructure Co., (the "Eleventh Amendment") substantially in the form attached hereto as Exhibit to Agenda Item #7a is hereby approved and the Interim Executive Director be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such Eleventh Amendment and any and all reasonable and necessary documents in furtherance thereof.

Motion by Grant Westerson, seconded by Paul O. Robertson. So, VOTED with NO opposed and NO abstentions.

8. Old Business

None

9. Adjournment

(Begins at 49:20 of the audio recording)

Motion by Grant Westerson, seconded by Tom Patton. So VOTED, with NO opposed and NO abstentions. Meeting adjourned at 12:53pm.

Chair Kooris reminded the Board that the April 16th Regular Meeting will be cancelled due to conflicts, and the next Regular Meeting is scheduled for June 18th. He noted that it will be announced if the need arises for a Special Meeting before then.