



REGULAR MEETING OF THE
CONNECTICUT PORT AUTHORITY
HUMAN RESOURCES COMMITTEE

**Tuesday March 21, 2023
12:00 p.m.**

Location:

In response to concerns regarding the spread of coronavirus disease (COVID-19), and in the interest of the safety and well-being of participants, this meeting was held remotely by conference call.

**Please Note: In addition to the minutes below, an audio recording of this meeting can be found on the Authority's website at <https://ctportauthority.com/governance/>*

Committee Attendance

Committee Attendance: Brian Thompson; David Kooris; Dave Pohorylo; Grant Westerson

Absent: Alexandra Daum

CPA Staff: Ulysses Hammond; Andrew Lavigne; Veronica Calvert

MINUTES

1. Call to Order

Committee chair Brian Thompson called the meeting to order at 12:03pm.

2. Approval of December 12, 2022 Committee Special Meeting Minutes

Motion to approve made by Grant Westerson, seconded by David Kooris. So VOTED.

3. Public Comment

None.

4. Executive Session pursuant to Section 1-200(6)(A) of the General Statutes of Connecticut, for the purpose of discussing the hiring, performance and employment status of employees.

RESOLVED, that, pursuant to Section 1-200(6)(A) of the General Statutes of Connecticut, by a two-thirds vote of the members of the Human Resources Committee ("the committee") present and voting, the committee hereby approves to enter into Executive Session for the purpose of discussing the hiring, performance and employment status of employees.

Ulysses B. Hammond certified that the public interest in the disclosure of the discussion the hiring and employment status of employees is outweighed by the public interest in the confidentiality of same.

Motion to enter executive session made by David Kooris, seconded by Grant Westerson. Ulysses Hammond was invited to join a portion of the executive session. So VOTED.

The committee entered executive session at 12:08pm.

The committee returned from executive session at 12:46. Brian Thompson noted that no votes or actions were taken during executive session.

5. Fiscal Year 2024 Schedule of Positions and Total Staffing Levels Discussion

Brian Thompson stated that the intent is to be forward looking regarding the Schedule of Positions and Total Staffing Levels for the upcoming fiscal year, to address the need for necessary support functions.

David Kooris noted that the Authority has been operating with forward-looking activities being elbowed out by administrative tasks that have evolved with increased oversight, like Freedom of Information requests and new procurement requirements.

Brian Thompson added that the next step would be for the executive director to start developing the scope of a new staff position. The committee would then reconvene to add the new position to the schedule.

6. Old Business

(a) Executive Director Job Posting

Brian Thompson and Dave Pohorylo will work together to generate a list of outlets to post the vacancy.

7. Adjournment

Motion to adjourn made by David Kooris, seconded by Grant Westerson. Meeting adjourned at 12:52pm.