



NOTICE OF
SPECIAL MEETING OF THE
CONNECTICUT PORT AUTHORITY
HUMAN RESOURCES COMMITTEE

**Monday December 12, 2022
9:00 a.m.**

Location:

In response to concerns regarding the spread of coronavirus disease (COVID-19), and in the interest of the safety and well-being of participants, this meeting was held remotely by conference call.

**Please Note: In addition to the minutes below, an audio recording of this meeting can be found on the Authority's website at <https://ctportauthority.com/governance/>*

Committee Attendance

Committee Attendance: Brian Thompson; David Kooris; Dave Pohorylo; Grant Westerson

Absent: Alexandra Daum; Judi Sheiffele

CPA Staff: Andrew Lavigne

MINUTES

1. Call to Order

Committee co-chair Brian Thompson called the meeting to order at 9:03am

2. Approval of November 21, 2022 Committee Special Meeting Minutes

Motion by David Kooris, seconded by Grant Westerson. So VOTED.

3. Public Comment

None.

4. Executive Session pursuant to Section 1-200(6)(A) of the General Statutes of Connecticut, for the purpose of discussing the six-month performance evaluation of the interim executive director.

RESOLVED, that, pursuant to Section 1-200(6)(A) of the General Statutes of Connecticut, by a two-thirds vote of the members of the Human Resources Committee ("the committee") present and voting, the committee hereby approves to enter into Executive Session for the purpose of discussing the six-month performance evaluation of the interim executive director.

David Kooris certified that the public interest in the disclosure of the discussion is outweighed by the public interest in the confidentiality of same.

Motion to enter executive session made by Grant Westerson, seconded by David Kooris. So VOTED.

The committee entered executive session at 9:06am and returned from executive session at 9:34am. No votes or actions were taken.

5. Old Business

(a) Executive Director Job Description Discussion

Brian Thompson asked whether the committee had any suggested revisions to the job description, Dave Pohorylo noted that he would like the job description to be more specific to maritime, but he is fine with it as-is. The committee agreed that the existing job description does not require any modifications prior to posting.

Mr. Pohorylo added that he has a list of appropriate places to advertise the posting. He will locate the list and forward it to the committee.

Brian Thompson noted the state has been using the job posting website Indeed for postings.

6. Adjournment

Motion to adjourn made by Dave Pohorylo and seconded by Grant Westerson. Meeting adjourned at 9:45am