



NOTICE OF
JOINT MEETING OF THE
CONNECTICUT PORT AUTHORITY
FINANCE COMMITTEE
&
AUDIT, COMPLIANCE AND GOVERNANCE COMMITTEE

REGULAR MEETING OF THE
CONNECTICUT PORT AUTHORITY
FINANCE COMMITTEE

SPECIAL MEETING OF THE
CONNECTICUT PORT AUTHORITY
AUDIT, COMPLIANCE AND GOVERNANCE COMMITTEE

**Tuesday December 21, 2021
10:00 A.M.**

Location:

In response to concerns regarding the spread of coronavirus disease (COVID-19), and in the interest of the safety and well-being of participants, this meeting will be held remotely by conference call.

**Please Note: In addition to the minutes below, an audio recording of this meeting can be found on the Authority's website at <https://ctportauthority.com/governance/>*

Board Attendance

- Chairman David Kooris; Jeff Beckham; John Flores; Mark Rolfe (left at 11:04am); John Johnson; Tom Patton; Parker Wise
- Absent: Don Frost
- CPA Staff/Other: John Henshaw; Andrew Lavigne; James Peterson (OPM); Tina Chokas and Melissa Ferrucci (CohnReznick)

Minutes

1. Call to Order

Chair Kooris called the meeting to order at 10:04am.

2. Approval of September 21, 2021 and December 14, 2021 Joint Finance Committee and Audit, Compliance and Governance Committee Minutes

Motion by John Johnson, seconded by John Flores. So VOTED, with abstention by Tom Patton.

3. Public Comment

None.

4. Executive Session pursuant to Section 1-210(b)(1) of the General Statutes of Connecticut, for the purpose of discussing a draft audit report.

RESOLVED: That, pursuant to Section 1-210(b)(1) of the General Statutes of Connecticut, by a two-thirds vote of the members of the Finance and Audit, Compliance and Governance Committees present and voting, the joint committees hereby approve to enter into Executive Session for the purposes of discussing a draft audit report by independent auditors Cohn Reznick.

John Henshaw certified that the public interest in the disclosure of the discussion of a draft audit report by independent auditors Cohn Reznick is outweighed by the public interest in the confidentiality of the same.”

Chair Kooris invited John Henshaw, Andrew Lavigne, James Peterson, Melissa Ferrucci and Tina Chokas (CohnReznick) to join.

Motion to enter executive session made by John Flores, seconded by Tom Patton. So VOTED.

The committees entered executive session at 10:08am and returned at 10:47am. No votes or actions were taken.

5. Consideration and approval of a recommendation that the Board accept and adopt the FY2021 Independent Audit

Motion by Tom Patton, seconded by John Johnson. So VOTED.

6. Audit, Compliance and Governance Committee

(a) Statutorily Required Annual Reports

Andrew Lavigne gave an overview of certain annual reports.

(b) State Contracting Standards Board (SCSB) Update

David Kooris and John Henshaw recapped their latest meeting with SCSB

(c) Old Business

None.

Mark Rolfe left the meeting at 11:04am.

7. Finance Committee

(a) Approval of October 19, 2021 Finance Committee Meeting Minutes

Motion by John Johnson, seconded by Jeff Beckham. So VOTED

(b) Financial Update

James Peterson presented the financials.

(c) Staff Cost-of-Living Adjustments

Discussion of staff cost-of-living adjustments.

(d) Office of Policy and Management (OPM) Update

Jeff Beckham provided an update.

(e) CT Pilot Commission – Reimbursement Policy Update

The committees discussed the recommendation of the CT Pilot Commission. A motion was made by Tom Patton to recommend to the Board that it approve and adopt the CT Pilot Commission Reimbursement Policy. Seconded by John Johnson. So VOTED, with abstention by Jeff Beckham.

(f) Old Business

None.

(g) New Business

None.

8. Adjournment

Motion to adjourn by John Johnson, seconded by Parker Wise. Meeting adjourned at 11:48am.