



REGULAR MEETING OF THE  
CONNECTICUT PORT AUTHORITY  
BOARD OF DIRECTORS

**Tuesday June 15, 2021 (12:00 P.M.)**

**Location:**

***In response to concerns regarding the spread of coronavirus disease (COVID-19), and in the interest of the safety and well-being of participants, this meeting will be held remotely by conference call.***

*\*Please Note: In addition to the minutes below, an audio recording of this meeting can be found on the Authority's website at <https://ctportauthority.com/governance/>*

**Board Attendance**

- Chair David Kooris; Vice-Chair Don Frost; Jeff Beckham; Alexandra Daum; John Flores; Mark Rolfe; Brian Thompson; John Johnson; Thomas Patton; Dave Pohorylo; Gregg Scully; Judi Sheiffele; Grant Westerson; Parker Wise
- CPA Staff/Other: John Henshaw; Andrew Lavigne; Joseph Salvatore; James Peterson [Office of Policy and Management (OPM)]

**Minutes**

**1. Call to Order**

Chair Kooris called the meeting to order at 12:02pm

**2. Approval of Minutes of April 20, 2021, May 4, 2021 and May 18, 2021**

Motion by John Johnson, seconded by Parker Wise. John Flores requested additional detail to be included in future minutes to make it clear where discussions took place. So voted, with abstentions from Alexandra Daum (April 20, 2021, May 4, 2021 and May 18, 2021), Dave Pohorylo (May 4, 2021 and May 18, 2021) and Tom Patton (May 18, 2021).

**3. Public Comment**

Public comment provided.

**4. Executive Director's Update**

John Henshaw provided an update on new legislation effecting the Authority, the FY22 proposed budget, the State Pier Infrastructure Improvements Project, proposed *Awarding of Grants, Subsidies and Other Financial Assistance Policies and Procedures*, Authority staffing, Equal Employment Opportunity and Affirmative Action annual workforce analysis report, and other Authority activities.

**5. Committee Updates**

**a) Finance Committee**

A recap of the 10am Finance Committee meeting was provided.

**b) Audit, Compliance and Governance Committee**

No meeting since last regular board meeting.

**c) Human Resources Committee**

No meeting since last regular board meeting.

**6. Consideration and approval of a resolution authorizing and adopting the Fiscal Year 2022 Budget**

Jim Peterson provided an overview of the FY22 Budget. Board discussion.

**RESOLVED**, that, in accordance with Article I, Section 5 of the Authority's Bylaws, the Authority hereby approves the Fiscal Year 2022 annual budget and plan of operations as defined and attached hereto as the Exhibit to Agenda Item #6.

Motion by Grant Westerson, seconded by John Johnson. So voted, with Dave Pohorylo opposed.

**7. Office of Policy and Management (OPM) Update**

Jeff Beckham provided an update on CPA/OPM coordination.

**8. State Pier Infrastructure Improvement Project Update**

OPM Deputy Secretary Kosta Diamantis was not present. John Henshaw had provided an update during Item #4.

**9. Consideration and approval of a resolution authorizing the Executive Director to negotiate and enter into agreements with various contractors in connection with construction activities at the State Pier, in an aggregate amount not-to-exceed \$23,561,049.86.**

The total for this item has been revised to \$23,158,782.29. One of the items was removed, as the recommendation was not completed in time to be distributed to the Board for this meeting. That item will appear with the next group of packages on the next meeting agenda.

**RESOLVED**, that the Executive Director be and hereby is authorized, empowered and directed, for and on behalf of the Connecticut Port Authority (the "Authority"), to negotiate and enter into agreements in connection with construction activities at the State Pier, in the not-to-exceed amounts, for the services, and with the contractors set forth below, all as further described in the Exhibits to Agenda Item #9:

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No.	Contract	Company	Location	CMR Amendment (Value)
1	Janitorial Cleaning	Uniquely Cleaning LLP	Naugatuck, CT	\$216,338.50
2	State Pier Relieving Platform	JT Cleary Inc.	Flushing, NY	\$22,929,618.29
3	Temp Guard Booth	Eagle Leasing Company	Orange, CT	\$12,825.50
	Total (this Board meeting)			\$23,158,782.29
	Total GMP Amount To-Date			\$105,183,818.75

and be it further resolved that the Executive Director be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to take such reasonable and necessary actions to negotiate, execute and deliver any and all other reasonable and necessary documents in furtherance thereof.

Motion by Parker Wise, seconded by Gregg Scully. Discussion of packages occurred. John Johnson requested

**10. Consideration and approval of revisions to Small Harbor Improvement Projects Program (SHIPP) Policy and Procedures.**

Revised policy with reimbursement requirement presented for approval. Revisions resultant from recommendations of prior state audit and OPM operational audit.

**RESOLVED**, that the Connecticut Port Authority Board of Directors hereby approves and adopts the revisions to Small Harbor Improvement Projects Program (SHIPP) Policies and Procedures, in the form attached hereto as the Exhibit to Agenda Item #10, and further authorizes the Executive Director to and take all actions reasonable and necessary in furtherance of the adoption thereof.

Motion by Grant Westerson, seconded John Johnson. So voted.

**11. Consideration and approval of a resolution authorizing the Executive Director to post the Notice of Intent to adopt the Awarding of Grants, Subsidies and Other Financial Assistance Program Policies and Procedures in the Connecticut Law Journal.**

Currently, the SHIPP policies and procedures are the only policy covering awarding of grants. This new policy would govern other forms of grants, subsidies or other financial assistance.

**RESOLVED**, that the Executive Director, for and on behalf of the Connecticut Port Authority, is authorized to post the Notice of Intent (the "Notice") to adopt the Awarding of Grants, Subsidies and other Financial Assistance Program Policies and Procedures in the Connecticut Law Journal in accordance with § 1-121 of the Connecticut General Statutes, in the form attached hereto as the Exhibit to Agenda Item #11, and to and take all actions reasonable and necessary in furtherance of the adoption thereof.

Motion by John Johnson, seconded by Grant Westerson and so voted.

**12. Old Business**

- a) New Haven parcels

Authority working with DOT to determine path forward

**13. New Business**

None.

**14. Adjournment**

Motion to adjourn made by John Johnson, seconded by Parker Wise. Meeting adjourned at 12:57pm