



REGULAR MEETING OF THE  
CONNECTICUT PORT AUTHORITY  
BOARD OF DIRECTORS

**Tuesday December 15, 2020 (12:00 P.M.)**

**Location:**

***In response to concerns regarding the spread of coronavirus disease (COVID-19), and in the interest of the safety and well-being of participants, this meeting will be held remotely by conference call (as permitted by Executive Order 7B)\*.***

*\*Please Note: In addition to the minutes below, an audio recording of this meeting can be found on the Authority's website at <https://ctportauthority.com/governance/>*

**Board Attendance**

- Chairman David Kooris; Vice-Chair Don Frost; Parker Wise; Jeff Beckham; John Johnson; Grant Westerson; Gregg Scully; Dan Krupnick; Brian Thompson; Dave Pohorylo; Alexandra Daum; Judi Sheiffele; Mark Rolfe
- Absent: None
- CPA Staff/Other: John Henshaw; Andrew Lavigne; Joseph Salvatore; Kosta Diamantis (OPM); Ann Harter (OPM)

**Minutes**

**1. Call to Order**

Chair Kooris called the meeting to order at 12:03pm.

**2. Approval of Minutes of November 17, 2020 Meeting**

Motion by Grant Westerson, seconded by John Johnson. Chair Kooris requested revision of the attendance to show participation by Dan Krupnick and Gregg Scully. Abstentions by Dave Pohorylo and Brian Thompson. So voted.

**3. Public Participation Relating to Agenda Items**

**4. Executive Director's Update**

**5. Finance Committee Report**

**6. State Pier Project Update**

**7. Consideration and approval of a resolution authorizing and approving the selection of a Construction Manager at Risk and authorizing the Executive Director to begin contract negotiations with the selected firm.**

**RESOLVED**, that, in connection with the infrastructure improvements to be made at the New London State Pier pursuant to that certain Harbor Development Agreement dated February 11, 2020, by and among the Authority, Gateway New London LLC and North East Offshore LLC (the "Project"), the selection of Kiewit Infrastructure Company ("Kiewit") as the

Construction Manager at Risk (“CMR”) for the Project, as recommended by the Project team and summarized in the Construction Administrator’s *CMR Proposal Evaluation and Recommendation* letter dated December 11, 2020, is hereby approved, and the Executive Director is hereby authorized, empowered and directed to 1) negotiate and execute an agreement with Kiewit for preconstruction services, as detailed in Section 3 of the Authority’s Request for Proposals for CMR Services Scope of Services, in an amount not-to-exceed \$2,848,304.10, and 2) negotiate a contract for CMR Services, all as further described in the Exhibits to Agenda Item #7, and to take such reasonable and necessary actions as are reasonably required in furtherance thereof.

Motion by John Johnson, seconded by Don Frost. Abstention by Brian Thompson. So voted.

**8. Consideration and approval of a resolution authorizing the Executive Director to execute and deliver an Amendment to that certain Agreement by and between the Authority and DRVN Enterprises, Inc.**

**RESOLVED**, that each of the Chairperson, Vice-Chairperson and the Executive Director are hereby individually authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver an Amendment to that certain Agreement dated August 12, 2020, by and between the Authority and DRVN Enterprises, Inc., in substantially the form attached hereto as the Exhibit to Agenda Item #8, and any and all other reasonable and necessary documents in furtherance thereof, on such terms and provisions that the Executive Director shall deem to be in the best interests of the Authority, and to take such reasonable and necessary actions as are reasonably required in furtherance thereof.

Motion by John Johnson, seconded by Gregg Scully and so voted unanimously.

**9. Consideration and approval of a resolution authorizing the Executive Director to execute and deliver an amendment to that certain side letter agreement by and among the Authority, Gateway New London LLC and North East Offshore LLC.**

**RESOLVED**, that each of the Chairperson, Vice-Chairperson and the Executive Director are hereby individually authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver an amendment to that certain side letter agreement dated March 11, 2020, by and between the Authority, Gateway New London LLC and North East Offshore LLC, as amended, in substantially the form attached hereto as the Exhibit to Agenda Item #9, and any and all other reasonable and necessary documents in furtherance thereof, on such terms and provisions that the Executive Director shall deem to be in the best interests of the Authority, and to take such reasonable and necessary actions as are reasonably required in furtherance thereof.

Motion by John Johnson, seconded by Grant Westerson and so voted unanimously.

**10. Consideration and approval of a resolution authorizing the adoption of a revised Equal Employment Opportunity and Affirmative Action Policy.**

**RESOLVED**, that the Board of Directors of the Authority authorizes the adoption of a revised Equal Employment Opportunity and Affirmative Action (EEO/AA) policy, as described in the Exhibit to Agenda Item #10.

Motion by Parker Wise, seconded by Gregg Scully and so voted unanimously.

**11. Consideration and approval of a resolution authorizing the adoption of revisions to the Authority's Employee Manual.**

**RESOLVED**, that the Board of Directors of the Authority authorizes the adoption of revisions to the Authority's Employee Manual, as described in the Exhibit to Agenda Item #11.

Motion by Grant Westerson, seconded by John Johnson and so voted unanimously.

**12. Consideration and approval of a resolution authorizing the submission of the 2020 Annual Reports pursuant to C.G.S. § 15-31a(k) and 15-31a(o).**

**RESOLVED:** Each of the Chairperson, Vice-Chairperson and Executive Director are hereby individually authorized, empowered and directed, for and on behalf of the Connecticut Port Authority, to post publicly and submit annual reports responsive to each of the following Connecticut General Statutes (CGS) Sections:

a. 15-31a(k) to the Governor and the joint standing committees of the General Assembly having cognizance of matters relating to transportation, commerce and the environment, summarizing the authority's activities, disclosing operations and financial statements and recommending legislation to promote the authority's purposes; and

b. 15-31a(o) to the Governor (1) a list of projects which, if undertaken by the state, would support the state's maritime policies and encourage maritime commerce and industry; (2) recommendations for improvements to existing maritime policies, programs and facilities; and (3) such other recommendations as the board considers appropriate. Copies of such report shall be submitted to the joint standing committee of the General Assembly having cognizance of matters relating to transportation, in accordance with the provisions of section 11-4a;

as further described in the Exhibits to Agenda Item #12, and to deliver any and all other reasonable and necessary documents in furtherance thereof.

Motion by John Johnson, seconded by Parker Wise and so voted unanimously.

**13. Consideration and approval of a resolution authorizing adoption of By-Laws revision.**

**RESOLVED**, that the Board of Directors of the Authority authorizes the adoption of revisions to the Authority's By-Laws, as described in the Exhibit to Agenda Item #13.

Motion by John Johnson, seconded by Greg Scully and so voted unanimously.

Motion by Parker Wise to an amendment to revise Article IX numbers 1) and 2) to add the word "the" before each instance of the word "vote" ("the vote"). Seconded by John Johnson and so voted unanimously.

**14. Consideration and approval of a resolution authorizing adoption of the 2021 Board Meeting Schedule.**

**RESOLVED**, that the Board of Directors of the Authority authorizes the adoption of 2021 Board Meeting Schedule, as described in the Exhibit to Agenda Item #14, which will be posted publically on its website and filed with the Secretary of the State.

Motion by John Johnson, seconded by Don Frost and so voted unanimously.

**15. Consideration and approval of a resolution authorizing the Executive Director to execute and deliver a Third Amendment to that certain Memorandum of Understanding by and between the Authority and the Office of Policy and Management.**

**RESOLVED**, that each of the Chairperson, Vice-Chairperson and the Executive Director are hereby individually authorized, empowered and directed, for and on behalf of the Authority, to execute and deliver a Third Amendment to that certain Memorandum of Understanding, with an effective date of September 6 2019, by and between the Authority and the Office of Policy and Management, as amended, in substantially the form attached hereto as the Exhibit to Agenda Item #15, and any and all other reasonable and necessary documents in furtherance thereof, on such terms and provisions that the Executive Director shall deem to be in the best interests of the Authority, and to take such reasonable and necessary actions as are reasonably required in furtherance thereof.

Motion by Grant Westerson, seconded by John Johnson and so voted unanimously.

**16. Old Business**

Motion by Parker Wise to an amendment to Agenda Item # 13: to revise Article IX numbers 1) and 2) to add the word "the" before each instance of the word "vote" ("the vote").  
Seconded by John Johnson and so voted unanimously.

**17. New Business**

**18. Call to the Public**

**19. Adjournment**

Motion by John Johnson, seconded by Mark Rolfe. Meeting adjourned at 1:23pm.