



REGULAR MEETING OF THE  
CONNECTICUT PORT AUTHORITY  
FINANCE COMMITTEE

**Tuesday September 15, 2020 (10:00 A.M.)**

**Location:**

***In response to concerns regarding the spread of coronavirus disease (COVID-19), and in the interest of the safety and well-being of participants, this meeting will be held remotely by conference call (as permitted by Executive Order 7B)\*.***

*\*Please Note: In addition to the minutes below, an audio recording of this meeting can be found on the Authority's website at <https://ctportauthority.com/governance/>*

**Committee Attendance**

Chairman, David Kooris; Vice-Chair Don Frost; Parker Wise; John Johnson; Dan Krupnick; Jeff Beckham

Absent: None

CPA Staff: John Henshaw; Casandra Berthiaume; Andrew Lavigne; Joseph Salvatore; Ann Harter (OPM)

**Minutes**

**1. Call to Order**

Chairman Kooris called the meeting to order at 10:01am

**2. Approval of August 18, 2020 Meeting Minutes**

Motion by John Johnson, seconded by Parker Wise and so voted unanimously.

**3. Public Participation Relating to Agenda Items**

**4. Operations Updates**

**5. Office of Policy and Management (OPM) Update**

(a) Accounting Policy and Procedure Manual

**6. Discussion of revisions to the Authority's Employee Manual**

**7. Consideration and approval of a recommendation that the Board adopt a Schedule of Positions for the year ending June 30, 2021**

Motion by John Johnson, seconded by Jeff Beckham and so voted unanimously.

**8. Old Business**

**9. New Business**

**10. Call to the Public**

**11. Adjournment**

Motion to adjourn by John Johnson, seconded by Don Frost. Meeting adjourned at 10:27am.