



REGULAR MEETING OF THE
CONNECTICUT PORT AUTHORITY
BOARD OF DIRECTORS

Tuesday October 20, 2020 (12:00 P.M.)

Location:

In response to concerns regarding the spread of coronavirus disease (COVID-19), and in the interest of the safety and well-being of participants, this meeting will be held remotely by conference call (as permitted by Executive Order 7B)*.

**Please Note: In addition to the minutes below, an audio recording of this meeting can be found on the Authority's website at <https://ctportauthority.com/governance/>*

Board Attendance

- Chairman David Kooris; Vice-Chair Don Frost; Parker Wise; Jeff Beckham; Brian Thompson; Dave Pohorylo; Alexandra Daum; Judi Sheiffele; Mark Rolfe, John Johnson; Grant Westerson; Gregg Scully (joined at 12:29pm); Dan Krupnick (joined at 12:35pm)
- Absent: None
- CPA Staff/Other: John Henshaw; Casandra Berthiaume; Andrew Lavigne; Joseph Salvatore; Ann Harter (OPM)

Minutes

1. Call to Order

Chair Kooris called the meeting to order at 12:03pm.

2. Approval of minutes of September 15, 2020 meeting

A request was made to include a disclaimer on future meeting minutes indicating whether an audio recording of the meeting is available.

Motion by John Johnson, seconded by Judi Sheiffele and so voted unanimously.

3. Public Participation Relating to Agenda Items

4. Executive Director's Update

5. Finance Committee Report

6. Consideration and approval of resolution authorizing the submission of the revised Equal Employment Opportunity and Affirmative Action policy to the Connecticut Law Journal for public comment.

RESOLVED, that each of the Chairman, Vice Chairman and Executive Director be and hereby are individually authorized, empowered and directed, for and on behalf of the Connecticut Port Authority (the "Authority"), to submit the revised Equal Employment

Opportunity and Affirmative Action policy to the Connecticut Law Journal for public comment, as described in the Exhibit to Agenda Item #6, and to execute and deliver any and all other reasonable and necessary documents in furtherance thereof.

Motion by John Johnson, seconded by Don Frost and so voted unanimously.

- 7. Consideration and approval of a resolution authorizing each of the Chairman, Vice Chairman and Executive Director to execute an engagement letter with that certain legal firm for services as outlined in the Authority's Request for Proposals for Legal Counsel.**

Motion to table the item made by John Johnson, seconded by Grant Westerson and so voted unanimously.

- 8. Consideration and approval of a resolution authorizing each of the Chairman, Vice Chairman and Executive Director to enter into an agreement with that certain auditing services firm for services as outlined in the Authority's Request for Proposals for Auditing Services.**

Motion to table the item made by Grant Westerson, seconded by John Johnson and so voted unanimously.

- 9. Office of Policy and Management (OPM) Update**

(a) State Pier Project Update

- 10. Consideration and approval of a resolution authorizing each of the Chairman, Vice Chairman and Executive Director to execute a Memorandum of Agreement between the Authority, Office of Policy Management and Department of Administrative Services.**

RESOLVED, that each of the Chairperson, Vice Chairperson and Executive Director, be and hereby are individually authorized, empowered and directed, for and on behalf of the Authority, to execute and deliver a Memorandum of Agreement by and among the Authority, the State of Connecticut Office of Policy and Management, and the State of Connecticut Department of Administrative Services, in substantially the form attached hereto as the Exhibit to Agenda Item #10, and any and all other reasonable and necessary documents in furtherance thereof, on such terms and provisions that each individually shall deem to be in the best interests of the Authority, and to take such reasonable and necessary actions as are reasonably required in furtherance thereof.

Motion by John Johnson, seconded by Gregg Scully and so voted unanimously.

- 11. Consideration and approval of a resolution authorizing each of the Chairperson, Vice Chairperson and Executive Director to execute and deliver a Project Funding Agreement by and among the Authority, Renaissance City Development Association, Inc., and the City of New London.**

RESOLVED, that each of the Chairperson, Vice Chairperson and Executive Director, be and hereby are individually authorized, empowered and directed, for and on behalf of the Authority, to execute and deliver a Project Funding Agreement by and among the Authority, Renaissance City Development Association, Inc., and the City of New London, Connecticut, in substantially the form attached hereto as the Exhibit to Agenda Item #11, and any and all other reasonable and necessary documents in

furtherance thereof, on such terms and provisions that each individually shall deem to be in the best interests of the Authority, and to take such reasonable and necessary actions as are reasonably required in furtherance thereof.

Motion by John Johnson, seconded by Don Frost and so voted unanimously.

12. Consideration and approval of a resolution authorizing each of the Chairperson, Vice Chairperson and Executive Director to execute and deliver an Access Agreement by and between the Authority and Renaissance City Development Association, Inc.

RESOLVED, that each of the Chairperson, Vice Chairperson and Executive Director, be and hereby are individually authorized, empowered and directed, for and on behalf of the Authority, to execute and deliver an Access Agreement by and between the Authority and Renaissance City Development Association, Inc., in substantially the form attached hereto as the Exhibit to Agenda Item #12, and any and all other reasonable and necessary documents in furtherance thereof, on such terms and provisions that each individually shall deem to be in the best interests of the Authority, and to take such reasonable and necessary actions as are reasonably required in furtherance thereof.

Motion by Parker Wise, seconded by Grant Westerson and so voted unanimously.

13. Consideration and approval of a resolution authorizing each of the Chairman, Vice Chairman and Executive Director to enter into a Third Amendment to that certain Consultant Services Agreement with AECOM.

RESOLVED, that each of the Chairperson, Vice Chairperson and Executive Director, be and hereby are individually authorized, empowered and directed, for and on behalf of the Connecticut Port Authority (the "Authority"), to enter into a Third Amendment to that certain Consulting Services Agreement by and between the Authority and AECOM Technical Services, Inc. dated May 15, 2019, as amended by certain First Amendment to Consulting Services Agreement dated November 18, 2019 and that certain Second Amendment to Consulting Service Agreement dated June 12, 2020 (collectively, the "Agreement"), for additional services related to permitting and engineering support services for the State Pier Infrastructure Improvements in an amount not to exceed \$2,250,850.00, as described in the Exhibits to Agenda Item #13, and to execute and deliver any and all other reasonable and necessary documents in furtherance thereof.

Motion by John Johnson, seconded by Grant Westerson and so voted unanimously.

14. Old Business

(a) Committee Assignments

Finance and Operations Committee

Role	Bd Role	Full Name
Board Member	OPM	Melissa McCaw
Designee		Jeffrey R. Beckham
Board Member	Treasurer	Shawn T. Wooden

Designee		Daniel Krupnick
Board Member	Chair	David Kooris
Board Member		John Johnson
Board Member		Parker Wise

Audit, Compliance, and Governance Committee

Role	Bd Role	Full Name
Board Member	DOT	Joseph Giulietti
Designee		Mark Rolfe
Designee		Philip T. Scarrozzo
Board Member	OPM	Melissa McCaw
Designee		Jeffrey R. Beckham
Board Member	Treasurer	Shawn T. Wooden
Designee		Daniel Krupnick
Board Member	Chair	David Kooris

Human Resources Committee

Role	Bd Role	Full Name
Board Member	DECD	David Lehman
Designee		Alexandra Daum
Board Member	DEEP	Katie Dykes
Designee		Brian P. Thompson
Board Member	Chair	David Kooris
Board Member	Vice-Chair	Donald B. Frost
Board Member		Gregg Scully
Board Member		Judi Sheiffele
Board Member		David Pohorylo
Board Member		Grant Westerson

A motion to adopt Board Member assignments to the Standing Committee outlined in Article IV, Section 2 of the Authority's Bylaws was made by John Johnson, seconded by Don Frost and so voted unanimously.

15. New Business

A motion to entertain New Business on the topic of the Finance Committee's recommendation that the Board adopt the Accounting Policy and Procedures Manual was made by John Johnson, seconded by Jeff Beckham and so voted unanimously.

A motion to adopt the Accounting Policy and Procedures Manual, per the recommendation of the Finance Committee, was made by Parker Wise, seconded by Don Frost and so voted unanimously.

16. Call to the Public

17. Adjournment

Motion to adjourn made by John Johnson, seconded by Jeff Beckham. The meeting adjourned at 1:12pm.