



REGULAR MEETING OF THE  
CONNECTICUT PORT AUTHORITY  
BOARD OF DIRECTORS

**Tuesday August 18, 2020 (12:00 P.M.)**

**Location:**

***In response to concerns regarding the spread of coronavirus disease (COVID-19), and in the interest of the safety and well-being of participants, this meeting will be held remotely by conference call (as permitted by Executive Order 7B).***

**Board Attendance**

- Chairman David Kooris; Vice-Chair Don Frost; Parker Wise; Dan Krupnick; Jeff Beckham; Brian Thompson; Dave Pohorylo; Alexandra Daum; Grant Westerson; Gregg Scully; Judi Sheiffele; Mark Rolfe
- Absent: John Johnson
- CPA Staff/Other: Casandra Berthiaume; Andrew Lavigne; Joseph Salvatore; Ann Harter (OPM), OPM Deputy Secretary Kosta Diamantis

**DRAFT Minutes**

**1. Call to Order**

Chairman Kooris called the meeting to order at 12:02pm.

**2. Approval of minutes of July 21, 2020 and August 11, 2020 meetings**

Motion by Judi Sheiffele, seconded by Parker Wise and so voted unanimously.

**3. Public Participation Relating to Agenda Items**

**4. Authority Update and Comments from the Chairman**

**5. Finance Committee Report**

**6. Office of Policy and Management (OPM) Update**

(a) State Pier Project Update

OPM Deputy Secretary Kosta Diamantis provided an update on the State Pier Project.

**7. Consideration and approval of a resolution authorizing each of the Chairperson, Vice Chairperson and Executive Director to enter into a First Amendment to that certain Tracklease Agreement between the Connecticut Port Authority and New England Central Railroad, Inc. (NECR).**

**RESOLVED:** That each of the Chairperson, Vice Chairperson and Executive Director, be and hereby are individually authorized, empowered and directed, for and on behalf of the Connecticut Port Authority (the "Authority"), to enter into a First Amendment to that certain Tracklease Agreement between the Connecticut Port Authority and New England Central Railroad, Inc.

(NECR) by and between the Authority and NECR, as described in the Exhibit to Agenda Item #7, on such terms and provisions that each individually shall deem to be in the best interests of the Authority, and to take such reasonable and necessary actions and to execute and deliver any and all other reasonable and necessary documents in furtherance thereof.

Motion by Mark Rolfe, seconded by Grant Westerson and so voted unanimously.

**8. Consideration and approval authorizing each of the Chairperson, Vice Chairperson and Executive Director to open, maintain and operate a checking account at Webster Bank for the purposes of paying expenses related to the HDA New London State Pier Project.**

**WHEREAS**, Connecticut Port Authority on February 11, 2020 entered into the Webster Bank Escrow Agreement in connection with the transactions for the Harbor Development Agreement (HDA);

**RESOLVED**, that each of the Chairperson, Vice Chairperson and Executive Director, be and hereby are individually authorized, empowered and directed, for and on behalf of the Authority, to open, maintain and operate a checking account at Webster Bank for the purposes of paying expenses related to the HDA New London State Pier Project including any and all other reasonable and necessary documents and actions as are reasonably required in furtherance thereof.

Motion by Alexandra Daum, seconded by Grant Westerson and so voted unanimously

**9. Consideration and approval of recommendation regarding that certain CPA-US Maritime Administration (MARAD) Grant**

**RESOLVED**, that each of the Chairperson, Vice Chairperson and Executive Director be and hereby are individually authorized, empowered and directed, for and on behalf of the Authority, to notify the US Maritime Administration (MARAD) of the Authority's intent to, as the public sponsor of the project, withdraw from the American Marine Highway project grant request relating to Harbor Harvest, LLC and First Harvest Navigation, Inc. due to a lack of requested supporting documentation as outlined in the Exhibits to Agenda Item #9 and to take such reasonable and necessary actions as are reasonably required in furtherance thereof.

Motion by Judi Sheiffele, seconded by Gregg Scully and so voted (with abstention by Don Frost).

**10. Consideration and approval of a resolution authorizing each of the Chairperson and Vice Chairperson to execute the employment contract with the preferred candidate for the position of Executive Director**

**RESOLVED**, that each of the Chairperson and Vice Chairperson, be and hereby are individually authorized, empowered and directed, for and on behalf of the Authority, to execute and deliver an employment offer letter to John H. Henshaw, III for the position of Executive Director, in the form attached hereto as the Exhibit to Agenda Item #10, and any and all other reasonable and necessary documents in furtherance thereof, on such terms and provisions that each individually shall deem to be in the best interests of the Authority, and to take such reasonable and necessary actions as are reasonably required in furtherance thereof.

Motion by Grant Westerson, seconded by Don Frost and so voted unanimously.

**11. Old Business**

**12. New Business**

Motion by Parker Wise to entertain New Business pertaining to an amended and restated side letter agreement with Gateway New London LLC. Seconded by Brian Thompson and so voted unanimously.

**RESOLVED**, that each of the Chairperson, Vice Chairperson and Executive Director, be and hereby are individually authorized, empowered and directed, for and on behalf of the Authority, to execute and deliver an amended and restated side letter agreement with Gateway New London LLC, in the form attached hereto as the Exhibit to Agenda Item #12, and any and all other reasonable and necessary documents in furtherance thereof, on such terms and provisions that each individually shall deem to be in the best interests of the Authority, and to take such reasonable and necessary actions as are reasonably required in furtherance thereof.

Motion by Judi Sheiffele, seconded by Gregg Scully and so voted unanimously.

**13. Call to the Public**

**14. Adjournment**

Motion by Don Frost, seconded by Mark Rolfe. Meeting adjourned at 1:03pm.