



REGULAR MEETING OF THE  
CONNECTICUT PORT AUTHORITY  
BOARD OF DIRECTORS

**TUESDAY June 16, 2020 (12:00 P.M.)**

**Location:**

*In response to concerns regarding the spread of coronavirus disease (COVID-19), and in the interest of the safety and well-being of participants, this meeting will be held remotely by conference call (as permitted by Executive Order 7B).*

**Board Attendance**

- Chairman David Kooris; Vice-Chair Don Frost; Parker Wise; Dan Krupnick; Jeff Beckham; Brian Thompson; Dave Pohorylo; Alexandra Daum; Nancy DiNardo; Grant Westerson; Mark Rolfe; Gregg Scully; John Johnson; Judi Sheiffele
- Absent: Nancy DiNardo
- CPA Staff/Other: Casandra Berthiaume; Andrew Lavigne; Joseph Salvatore; Ann Harter (OPM)

**Minutes**

**1. Call to Order**

Chairman Kooris called the meeting to order at 12:03pm

**2. Approval of Minutes of May 19, 2020**

Motion by John Johnson, seconded by Gregg Scully. A correction to be made to include John Johnson in the attendance listing. Abstention by Judi Sheiffele. So voted.

**3. Public Participation Relating to Agenda Items**

**4. Authority Update and Comments from the Chairman**

**5. Finance Committee Report**

**6. Consideration and approval of a resolution approving the FY21 Budget**

**RESOLVED**, that, in accordance with Article I, Section 5 of the Authority's Bylaws, the Authority hereby approves the FY21 annual budget and plan of operations as defined and attached hereto as the Exhibit to Agenda Item #6.

Motion made by John Johnson, seconded by Don Frost. So voted unanimously.

**7. Consideration and approval of a resolution to open and transfer funds into State Treasurer's Short-Term Investment Fund (STIF)**

**RESOLVED**, that each of the Chairperson, Vice Chairperson and Executive Director, be and hereby are individually authorized, empowered and directed, for and on behalf of the Authority, to open and transfer funds into State Treasurer's Short-Term Investment Fund (STIF) including any

and all other reasonable and necessary documents and actions as are reasonably required in furtherance thereof.

Motion made by Alexandra Daum, seconded by John Johnson. Abstention by Dan Krupnick. So voted.

**8. Office of Policy and Management (OPM) Update**

(a) State Pier Project Update

**9. Consideration and approval of a resolution authorizing each of the Chairperson, Vice Chairperson and Executive Director to negotiate and enter into a Second Amendment to Consulting Services Agreement with AECOM for additional services related to permitting and bid support services for State Pier infrastructure improvements.**

**RESOLVED:** That each of the Chairperson, Vice Chairperson and Executive Director, be and hereby are individually authorized, empowered and directed, for and on behalf of the Connecticut Port Authority (the "Authority"), to negotiate and enter into a second amendment to that certain Consulting Services Agreement by and between the Authority and AECOM Technical Services, Inc. dated May 15, 2019, as amended by that certain First Amendment to Consulting Services Agreement dated November 18, 2019, for additional services related to permitting and bid support services for State Pier infrastructure improvements in an amount not to exceed \$1,917,290.00, as described in the Exhibit to Agenda Item #9, and to negotiate, execute and deliver any and all other reasonable and necessary documents in furtherance thereof.

Motion by John Johnson, seconded by Don Frost. Abstention by Brian Thompson. So voted.

**10. Consideration and approval of a resolution authorizing each of the Chairperson, Vice Chairperson and Executive Director to negotiate and enter into a Consulting Services Agreement with AECOM for Construction Administrator services related to the State Pier Infrastructure Project.**

No action taken.

**11. Old Business**

- (a) Executive Director Search Update
- (b) Legal Services Request for Proposals Update

**12. Consideration and approval of the terms of, and authorization to enter into, final negotiations for a contract for the position of Executive Director**

No action taken.

**13. Executive Session pursuant to Sections 1-200(6)(E), 1-210(b)(24), and 1-225(f) of the General Statutes of Connecticut, for the purpose of discussing responses to the Authority's Request for Proposals (RFP) for Legal Counsel to the Connecticut Port Authority.**

The Board did not enter Executive Session. No action taken.

**14. New Business**

A motion was made by Parker Wise to entertain New Business as recommended by the Finance Committee on the topic of amending the Authority's Employee Manual, specifically the dates included within the section titled "**Short and Long Disability; Sick Leave Accruals and Accumulation.**" Seconded by Judi Scheiffele and so voted unanimously.

**RESOLVED**, the Authority is authorized to amend its Employee Manual, specifically the dates included within the section titled "**Short and Long Disability; Sick Leave Accruals and Accumulation**" to modify 1) the date the authority shall establish a short- and long-term disability plan and revised sick leave accruals from May 1, 2020 to December 31, 2020; 2) the effective date of such changes from July 1, 2020 to January 1, 2021, and; 3) changing the date grandfathering existing employees hired prior to December 15, 2019 to July 15, 2020.

Motion made by Parker Wise, seconded by Gregg Scully and so voted unanimously.

**15. Call to the Public**

**16. Adjournment**

The meeting adjourned ay 1:13pm.