



Regular Meeting of the
Connecticut Port Authority
Finance Committee

Tuesday, December 17, 2019

1:00 P.M.

New Haven City Hall, Meeting Room 2
165 Church St, New Haven, CT 06510

AGENDA

1. Call to Order
2. Approval of November 19, 2019 Meeting Minutes
3. Public Participation Relating to Agenda Items
4. Expanding Scope of Committee to Include Operations
5. Operations Updates
 - a. Financial Report YTD
 - b. Budget Projections
 - c. Annual Budget Amendment
 - d. Legal RFP Update
 - e. CPA Banking Options
6. Office of Policy and Management (OPM) Update
 - a. APA Audit Report Corrective Action Status
 - b. Draft Policy Review
 - i. Accounting Policy and Procedure Manual
 - ii. Surplus Funds
 - iii. Employee Handbook
 - iv. Travel and Entertainment
 1. Employee Policy
 2. Board Member Reimbursement Policy for such member's actual and necessary expenses incurred during the performance of such member's official duties.
 - v. Use of Outside Legal Services
 - vi. Freedom of Information Act
 - vii. Affirmative Action and Equal Employment Opportunity
7. Consultant Updates
 - a. Whittlesey
 - b. Mr. Whitescarver
 - c. Ms. Harter
8. Discussion of Blum Shapiro Audit (In Progress)



9. Discussion of eDiscovery Services/Vendors
10. Old Business
 - a. Pilot Commission 6% Update
11. Approval of Finance Committee 2020 Schedule
12. Adjournment