



## Connecticut Port Authority Board of Directors

### *Meeting Minutes*

March 1, 2017, 12:00-1:30pm  
Secretary of the State Office Building  
30 Trinity St. | Hartford, CT

#### Attendance

- Board Members: Chairman Scott Bates, Commissioner Jim Redeker, Commissioner Catherine Smith, John Johnson, Dave Pohorylo, Terry Gilbertson, Bonnie Reemsnyder, Don Frost, Pam Elkow, Henry Juan, Sarah Sanders, Garrett Eucalitto
- Quorum: Yes
- Guests: Paula Clarke, Martha Klimas, Al Kovalik, Eric A. Stern, Michael J. Eisele, Chuck Beck, Frank Vannelli, Glenn Santoro
- CPA Staff: Evan Matthews, Joe Salvatore, Alan Stevens
- DECD Staff: Alison Lubin, Tim Sullivan

#### Minutes

1. Meeting called to order by Chairman Scott Bates at 12:03pm
2. Approval of February 1, 2017 minutes
  - a. Motion to approve made by Catherine Smith; second by Dave Pohorylo
  - b. Vote to approve: unanimous approval
3. Public participation relating to agenda items:
  - a. None
4. Connecticut Pilot Commission
  - a. CPC report given by Dave Pohorylo
    - i. February ship calls: 14 ship calls in the Long Island Sound (~12 ships in CT ports)
    - ii. February 21 meeting:
      1. 3 pilots going into the apprentice system (1 is ready now, 2 are far from being ready)
      2. Enforcement of pilots is basically non-existent at the moment – perhaps there should be collaboration with DEEP in order to make some policy changes
        - a. Adding a mandatory test for night vision
      3. Adopting an accident and incident investigation policy – CPA staff will be trained
  - b. CPC is in the process of preparing their annual report

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5. United States Coast Guard Report
  - a. None.
  
6. Executive Director Report
  - a. Scott Bates note:
    - i. Thanks to Board members for offering to join subcommittees and special thanks to those taking a chair role within the subcoms: Terry (engineering RFP), Bonnie (finance), Pam (projects), and Don (strategic plan)
  - b. See ED report on website
  
7. Finance Committee Report:
  - a. Bonnie Reemsnyder:
    - i. Working to establish a personal accounting system
      1. Applied for and received an EIN – now working on a checking account
      2. Priority will be to establish an accounting system
    - ii. Working on a new CPA website – the firm has been chosen (Quinn and Hary) – which will help facilitate communications
  
8. Consideration and action on a resolution authorizing the adoption of CPA Operating Procedures
  - a. Received no public comments
  - b. Motion to approve made by Catherine Smith, second by Bonnie Reemsnyder
    - i. Vote to approve: unanimous approval
  
9. Consideration and action on a resolution authorizing the adoption of CPANavigable Waters – Marine Pilots Procedures
  - a. Received no public comments
  - b. Motion to approve made by Bonnie Reemsnyder, second by Catherine Smith
    - i. Vote to approve: unanimous approval
  
10. Executive Session
 

Under C.G.S. 1-200(6)(D) which provides that a public agency may enter into executive session for the *“discussion of the selection of a site or the lease, sale or purchase of real estate*

Board enters Executive Session

Motion to enter made by John Johnson

Second by Catherine Smith

Board leaves Executive Session at 1:26

Motion to leave made by Don Frost

Second by Bonnie Reemsnyder
  
11. Meeting adjourns at 1:32
  - a. Motion to adjourn made by Bonnie Reemsnyder, second by Catherine Smith
  - b. Vote to approve: unanimous vote of approval