SPECIAL MEETING OF THE

CONNECTICUT PORT AUTHORITY

BOARD OF DIRECTORS

Called by the Chairman of the Board

Pursuant to Article III, Section 4 of the By-Laws

**WEDNESDAY, SEPTEMBER 20, 2017 (3:00 – 4:30 P.M.)**

Old Lyme Town Hall - 52 Lyme StREET

Old Lyme, CONNECTICUT 06371

**AGENDA**

1. Call to Order.
2. Approval of minutes of July 12, 2017 – Special Meeting.
3. Public participation relating to Agenda Items.
4. Connecticut Pilot Commission Report.
5. United States Coast Guard Report.
6. Executive Director’s Report.
7. Finance Committee Report.
8. Projects Committee Report (Pam Elkow).
9. Engineering Design Services RFP Report (Terry Gilbertson).
10. Maritime Strategy, Analysis and Planning RFQ Report (Don Frost).
11. Brief Presentation re: Conflicts of Interest (Atty. Glenn A. Santoro, Robinson & Cole LLP).
12. Ratification and confirmation of re-election of Chairperson and Vice-Chairperson.
13. Consideration and approval of a resolution ratifying and confirming the adoption of the FY2018 Annual Operating Budget for the Connecticut Port Authority.
14. Consideration and approval of a resolution authorizing the Executive Director to enter into an agreement for consulting services for the Connecticut Port Authority.
15. Consideration and approval of a resolution authorizing the Executive Director to enter into an agreement for engineering design services for the Authority’s State Pier Facility.
16. Consideration and approval of a resolution authorizing the Executive Director to enter into an agreement for communications and marketing for the Connecticut Port Authority.
17. Consideration and approval of a resolution concerning the CERC Proposal.
18. Consideration and approval of a resolution authorizing the establishment of the Connecticut Port Authority Schedule of Positions and Total Staffing Levels.
19. Ratification and confirmation of the hiring of a Receptionist/Office Manager for the Connecticut Port Authority.
20. Consideration and approval of a resolution authorizing the adoption of the Connecticut Port Authority Employee Handbook.
21. Consideration and approval of a resolution authorizing the establishment of the Connecticut Port Authority Affirmative Action Plan.
22. Consideration and approval of a resolution ratifying and confirming the selection of Gowrie Group to provide insurance coverage for the Connecticut Port Authority.
23. Discussion concerning Office Lease and pending foreclosure action.
24. Discussion and scheduling of annual Public Hearing re: evaluating adequacy of State of Connecticut’s maritime policies, facilities and support for maritime commerce and industry.
25. Discussion concerning preparation of CGS §§ 1-123(b)-(c) quarterly report filings, due October 1, 2017, to the Office of Fiscal Analysis re: personnel status and fund/account for the Connecticut Port Authority.
26. Call to the public.
27. Adjournment.

Next Meeting: Wednesday, October 4, 2017 (12:00 – 1:30 PM) Old Saybrook Town Hall, 302 Main Street, Old Saybrook, CT 06475